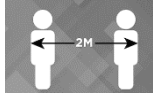




## Components of a COVID-19 Safe Learning Environment



Disinfect



Physical  
Distance



Monitor  
Symptoms

# Valley Christian School Safe Learning 2020-2021 Plan

This plan is current as of 8/12/20 and pertains to Montana Phase 2.

This plan reflects current mandates dictated by the Governor and Missoula County Health Department.

This plan may require modification if mandates change.

## PRECAUTIONARY MEASURES FOR STUDENTS & PARENTS

### ENTERING AND LEAVING SCHOOL

Before bringing students to school, SIGNED COVID WAIVER must be on file with VCS. Parents/guardians must follow the daily Simple Home Health Assessment which includes taking a temperature. Temperatures must be less than 100 degrees to attend school on campus.

All students and parents entering the main foyers will practice physical distancing when feasible.

It is recommended that parents/guardians drop off their student(s) in grades 1- 12 in by the appropriate school building and allow them to enter on their own. AGE and capability appropriate.

Parents/guardians of students in preschool or kindergarten may accompany their child to their classroom in the morning before school starts as soon as the building is open. Parents/guardians will need to comply with the mask mandate while they are on our campus.

Elementary students must be picked up at their designated pickup times. Students who have not been picked up in a timely manner will automatically be enrolled in our afterschool care program and will be billed accordingly.

Elementary parents/guardians are asked to adhere to 6 feet physical distancing during drop off/pick up and abide by staggered pickup times.

Parents/guardians who are picking their child up for any reason during the school day are encouraged to contact the appropriate office before pick up. Parents/guardians must wear a mask while in our hallways or lobbies. Students are allowed to be dismissed to their parent/guardian vehicle upon receiving permission to do so.

Parents/guardians are only allowed in classrooms with prior prearranged permission from their child's teacher and/or administration and must check-in with the appropriate front office, wear a mask and have their temperature taken.

### MASKS

All faculty, staff, visitors, and students in grades K-12 are required to wear masks on our campus while indoors in common areas, where practical and feasible unless a medical exemption exists. This is in accordance with mandates given to us by the Missoula County Health Department and our Montana State Governor.

VCS will provide each of our students in grades Preschool–12, two buffs at no charge. Buffs will also be given to faculty, staff, and coaches. Other appropriate face coverings are allowed.

### **DISINFECTION**

Students will wash hands regularly throughout the day, including before and after PE, recess, and lunch.

Students will not share school supplies with each other or their teachers.

Technology devices will be disinfected after each individual student use.

At the end of each period, students in grades 7-12 grade will disinfect their own area before leaving class.

As part of an internal VCS community service project, one class/grade in JH/HS (7-12), on a weekly rotation, will help clean railings, door handles, lockers, etc. These students will wear Personal Protective Equipment (PPE) and will be using non-toxic cleaning products.

### **CAFETERIA AND FOOD SERVICE**

Extra precautions will be taken by our food service staff while preparing and delivering food to students.

JH/HS students will continue to be able to warm food brought from home in lunchroom microwaves. Physical distancing guidelines apply. Additional cleaning protocols must also be followed.

Lunch periods will be scheduled to minimize group sizes. Room set-up will be designed to accommodate a less congested atmosphere.

Lunchroom will be disinfected at appropriate times throughout the day.

Sharing of food and drinks is not allowed.

### **ADDITIONAL**

The number of students in restrooms will be limited to accommodate physical distancing.

Elementary Chapel will be split into smaller groups to accommodate physical distancing.

JH/HS locker assignments will be appropriately spaced to the maximum extent possible.

All student desks will be appropriately spaced to the maximum extent possible.

### **SICKNESS**

If suspected exposure to the COVID-19 virus occurs, parents agree to isolate the student and notify the school.

Students must refrain from attending school if they exhibit any of the following (COVID-19) symptoms: fever of 100F or more, loss of taste and smell, cough and shortness of breath together, diarrhea, and vomiting. See "Student Process for Returning to In-school Instruction" at the end of this document.

If a student exhibits new sickness and/or potential injury within the school, we will contact the parent.

When students become ill, they will be required to follow specific guidelines before returning to in-classroom instruction. (See Process at the end).

VCS will work with Missoula City-County Health Department and other County Health Departments regarding any COVID-19 cases as required for contact tracing.

### **SCHOOL WORK MISSED DUE TO ILLNESS AND/OR QUARANTINE**

Elementary School work that is missed due to absences will be available in the North office.

JH/HS work that is missed will be available via the appropriate teacher. It is the responsibility of the student to ensure missed work is completed and turned in appropriately.

VCS maintains records of all student absences due to illness. Mandated quarantined days will count as excused absences.

## **PRECAUTIONARY MEASURES FOR MAINTENANCE & CUSTODIAL**

All faculty and staff are trained to maintain a clean and safe environment.

All faculty and staff will take measures to maintain a clean and safe environment by frequently washing hands and utilization of sanitization products and practices.

The custodial staff will maintain a clean and safe environment for students to learn.

Each class will have its own sanitary materials.

Extra sanitizer stations and sanitizer solutions are located throughout the building for use.

## **PRECAUTIONARY MEASURES FOR FACULTY, STAFF, COACHES & VOLUNTEERS**

Faculty, staff, coaches, and volunteers will check their temperature and perform a simple home health assessment before arriving on campus.

Faculty, staff, coaches, and volunteers will also be subject to the same sickness and quarantine protocols as students and parents.

Teachers and coaches will instruct students on the proper technique of handwashing and hand sanitizing. Instructional signage will be posted appropriately.

As needed throughout the day, class doors, light switches, doorknobs, and shared flat surfaces will be disinfected by teachers and staff.

Water fountains will not be in use; however, bottle filling stations remain open for use.

Coaches will educate all athletes on MHSAA specific COVID-19 guidelines and encourage compliance.

When students, teachers, and coaches attend extra-curricular events, games, and field trips, extra health and sanitization precautions will be taken.

When on buses, teachers and coaches will distance students and utilize extra sanitization precautions.

Plexiglas shields will be installed in front of both school administrative areas.

## **PRECAUTIONARY MEASURES FOR VISITORS**

All visitors must wear a mask, sanitize their hands, and have their temperature taken upon entering our school offices.

## **PRECAUTIONARY MEASURES WHEN A STUDENT, TEACHER, STAFF IS DIAGNOSIS WITH COVID-19**

VCS will work with the Missoula City-County Health Department (MCHD) regarding any COVID-19 cases as required for contact tracing.

VCS will work with any County Health Department that our students reside in regarding return to school policies.

No one who is DIAGNOSED with COVID-19 by a healthcare professional, gets a positive laboratory result, and is being monitored by a County Health Department may return to school unless they have a written release from the County Health Department in which they reside.

**STUDENT PROCESS FOR RETURNING TO IN-SCHOOL INSTRUCTION: Please reference the Daily Health Assessment and the Return to School worksheet you were provided**

If you have any questions, please contact:

406-549-0482

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As we enter the 2020-21 school year, our students' physical, mental, emotional, and SPIRITUAL well-being is crucial. Remember, we "can do all things through him who strengthens me."

Philippians 4:13-14

### VCS Mission Statement

Valley Christian School exists to partner with Christian families who desire educational excellence, taught through a Biblical worldview, so their children will be prepared for a lifetime of authentic faithfulness and service to Jesus Christ.