



# JH AND HS PRE-ARRANGED ABSENCE

Student Name: \_\_\_\_\_ Today's Date \_\_\_\_\_

Date(s) of absence: \_\_\_\_\_

Reason for absence \_\_\_\_\_

\_\_\_\_\_

Parent Signature \_\_\_\_\_

Parent Notes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**THIS FORM MUST BE SIGNED BY THE PARENT AND  
RETURNED PRIOR TO THE SCHEDULED ABSENCE.  
PLEASE NOTE THAT THIS FORM DOES NOT MEAN  
THE ABSENCE IS EXCUSED.**

\*\*\*Per school policy, 10 absences (excused and/or unexcused) per CLASS per semester. The student should check PW for homework assignments and work with teachers.

Office Use Only:

Teacher :

Office: