THIS FORM MUST BE SIGNED BY THE PARENT AND RETURNED PRIOR TO THE SCHEDULED ABSENCE. PLEASE NOTE THAT THIS FORM DOES NOT MEAN THE ABSENCE IS EXCUSED.

***Per school policy, students with more than 5 avoidable absences in one quarter may not receive credit. Students with more than 5 absences may need to meet with their parents and the principal per board policy.

Student Name: ___________________________  Today’s Date________

Date(s) of absence: ____________________________________________

Reason for absence________________________________________________

______________________________________________________________

Parent Signature________________________________________________

Parent Notes_____________________________________________________

______________________________________________________________

______________________________________________________________

Teacher: ___________________________  Office: ___________________________