

**February 19, 2021**

**Hello, Valley Christian School families!**

**PLEASE READ THIS EMAIL THOROUGHLY**

The deadlines below are for continuous enrollment (ALL families) and financial aid.

**What is Continuous Enrollment?**

Valley Christian School approaches enrollment with the expectation that families who have gone through the admittance process desire to continue to partner with us throughout the entirety of their children's education. With that in mind, once your child is initially enrolled in our school, they are considered continuously enrolled through their high school graduation, unless a family chooses to cancel enrollment.

- If you plan to continue your partnership with VCS and remain enrolled, no paperwork is needed by you. Your invoice will be emailed to you and any credits or financial assistance will be applied to invoices as they are awarded. You must remain enrolled to be eligible for the continuous enrollment credit.
- If you choose to cancel enrollment for the next school year, you must complete the attached Enrollment Cancellation Form and submit it to the Admissions office before the deadline listed below.

**How does Tuition Assistance / Financial Aid work?**

Tuition assistance applications are available for families who meet these initial requirements:

- 1) Only full-time students are eligible to receive financial assistance: 1<sup>st</sup> – 12<sup>th</sup>, Full-Day Kindergarten (5-day), and Full-Day Preschool (5-day).
- 2) New families must complete and submit the VCS Family Application form and the \$50 application fee first. To apply for needs-based tuition assistance you must apply through FACTS online at <https://online.factsmgt.com/signin/41873>. FACTS charges a nominal fee for their online application (\$35). Once you have submitted your complete online application to FACTS and we have received their assistance recommendation, we will review the FACTS assessment and make a determination based upon the amount qualified for and the amount of financial assistance resources available at the school. There is no guarantee that every qualified applicant will receive tuition assistance. For returning families, financial assistance is awarded during the months of March, April and May. You may pick which deadline month works best for you, knowing that the deadline for returning families to apply online is March 1<sup>st</sup> for March awards, April 1<sup>st</sup> for April awards, and May 1<sup>st</sup> for May awards.

**Pastors should contact the Business Office to renew their annual tuition discount applications.**

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For continuous enrollment questions please contact:

Sherry Cabrera, Admissions Director, 549-0482 ext. 206, [admissions@valleychristian.org](mailto:admissions@valleychristian.org)

For invoice-related and financial questions please contact:

Lynnette Sims, Business Office, 549-0482 ext. 205, [bookkeeper@valleychristian.org](mailto:bookkeeper@valleychristian.org)

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## Valley Christian School Deadlines At-A-Glance for 2021-2022

MARCH	1	Financial Assistance deadline #1
	25	Financial Assistance awards - round #1
		<i>Annual Student Fee Invoices go out - Due May 20</i>
APRIL	1	Financial Assistance deadline #2
	25	Financial Assistance awards - round #2
	30	<b>CONTINUOUS ENROLLMENT CANCELLATION DEADLINE</b>
	30	<b>Deadline to enroll new siblings for immediate class placement</b> (must complete all admissions requirements and submit the Student Registration form and fee, in order for new student to be eligible for immediate class placement)
MAY	1	Financial Assistance deadline #3 FINAL
	20	<b>ANNUAL STUDENT FEES DUE - ALL FAMILIES</b>
	25	Financial Assistance awards - round #3 FINAL
MAY-JUNE		<i>Pay-in-Full Tuition Invoices go out</i>
		<i>Monthly Tuition Invoices go out (FACTS tuition payments start July 5th/20th)</i>
JUNE	20	<i>All family accounts for school year 2020-21 must be paid in full by June 20</i>
JULY	5, 20	<b>FACTS tuition payments begin for 2021-22 school year</b>
		<i>Continuing Enrollment Credit(s) will be applied to family invoices for all students eligible per the 2021-22 Tuition and Fees schedule requirements</i>
AUGUST	1	<b>Pay-in-Full 2% tuition discount DEADLINE for returning families</b>
OCTOBER		<i>Referral Credits are applied to family accounts if all program rules are met</i>