

**February 7, 2019**

**Hello Valley Christian School families!**

**PLEASE READ THIS EMAIL THOROUGHLY**

The deadlines below are for continuous enrollment (ALL families) and financial aid.

**What is Continuous Enrollment?**

Valley Christian School approaches enrollment with the expectation that families that have gone through the admittance process desire to continue to partner with us throughout the entirety of their children's education. With that in mind, once your child is initially enrolled in our school, they are considered continuously enrolled through their high school graduation unless a family chooses to cancel enrollment.

- If you plan to continue your partnership with VCS and remain enrolled, no paperwork is needed by you. Your invoice will be emailed to you and any credits or financial assistance will be applied to invoices as they are awarded.
- If you choose to cancel enrollment for the next school year, you must complete the attached Enrollment Cancellation Form and submit it to the Admissions office before the deadline listed below.

**How does Financial Aid work?**

Tuition assistance is available for enrolled 1<sup>st</sup>-12<sup>th</sup> grade students. To apply for needs-based tuition assistance you must apply through FACTS online at <https://online.factsmgt.com/signin/41873>. FACTS charges a nominal fee for the application. Once you have submitted your complete application to FACTS and we have received the assessment and assistance recommendation from FACTS, we will review the FACTS assessment and make a determination based upon the amount qualified for and the amount of financial assistance resources available at the school. There is no guarantee that every qualified applicant will receive tuition assistance. For returning families, financial assistance is awarded during the months of March, April and May. You may pick the deadline month that works best for you. The deadline for returning families to apply online is March 1<sup>st</sup> for March awards, April 1<sup>st</sup> for April awards, and May 1<sup>st</sup> for May awards. (See attached FACTS Grant and Aid flyer)

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For continuous enrollment questions please contact:

Sherry Cabrera, Admissions Director, 549-0482 ext. 206, [admissions@valleychristian.org](mailto:admissions@valleychristian.org)

For invoice-related and financial questions please contact:

Lynnette Sims, Business Office, 549-0482 ext. 205, [bookkeeper@valleychristian.org](mailto:bookkeeper@valleychristian.org)

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## Deadlines At-A-Glance for 2019-2020

MARCH	1	<b>Financial Aid deadline #1</b>
	25	<b>Financial Aid Awards - round #1</b>
		<i>Enrollment Fee Invoices go out - Due May 20</i>
APRIL	1	<b>Financial Aid deadline #2</b>
	25	<b>Financial Aid Awards - round #2</b>
	30	<b>CONTINUOUS ENROLLMENT CANCELLATION DEADLINE</b>
	30	<b>Deadline to enroll new siblings for immediate class placement</b> (must complete Registration Form for new student and pay enrollment fee in order to receive immediate class placement)
MAY	1	<b>Financial Aid deadline #3 FINAL</b>
	20	<b>ENROLLMENT FEES DUE - ALL FAMILIES</b>
	25	<b>Financial Aid Awards - round #3 FINAL</b>
MAY-JUNE		<i>Pay-in-Full Tuition Invoices go out</i>
		<i>Monthly Tuition Invoices go out (FACTS tuition payments start July 5th/20th)</i>
JUNE	20	<i>All family accounts for 2018-19 must be paid in full by June 20</i>
JULY	5, 20	<b>FACTS tuition payments begin for 2019-20 school year</b>
		<i>Returning Student Credit(s) will be applied to family invoices for all families eligible per the 2019-20 Tuition and Fee Schedule requirements</i>
AUGUST	1	<b>Pay-in-Full 2% tuition discount DEADLINE</b>
OCTOBER		<i>Referral Credits are applied to family accounts if all program rules are met</i>