ADMISSIONS PROCESS

This process is for all new student applicants.

➢ CONSULTATION and TOUR
  • If you haven’t already, please contact the admissions department to schedule a consultation and campus tour. *If you are a current VCS family enrolling a new sibling, this step is optional.*

➢ APPLICATION
  • Complete the following application and submit it to the admissions department or elementary office.
    – The $200 new student application fee must accompany this application in order to move forward with the application process.

➢ ATTACHMENTS
  • Submit the following documents (if applicable).
    – Copy of any/all educational plans (IEP, 504, Title1)
    – A copy of your child’s last report card or progress report.
    – Copy of immunization records.
      – Not required if your child’s immunizations records are on file at their previous school.
      – If you do not immunize, we will need a notarized copy of the Religious Exemption form found on our website.
    – Student Essay – explained in our One Voice Model document found on our website.
    – Pastor Recommendation letter – explained in our One Voice Model document. *If you are a current VCS family enrolling a sibling, this document is not required.*

➢ TESTING
  • Once we have received everything listed above, we will contact you to schedule academic testing.
    – Every student in grades Kindergarten - 12th grade is given a comprehensive academic assessment.
    – Testing lasts approximately 45-60 minutes.

➢ PRINCIPAL and HEAD OF SCHOOL INTERVIEWS
  • Upon completion of the above steps, we will contact you to schedule your final interviews.
    – Both parents as well as all student applicants should plan to be in attendance.
    – Allow 1 hour for both of these back-to-back interviews (30 mins. each).
    – Expect the following during these family interviews:
      ▪ A review of your child’s academic testing results.
      ▪ A review of any educational plans your child may have.
      ▪ A one-on-one opportunity to ask questions you may have.
      ▪ A final decision regarding your child’s application.

*If you are a current VCS family enrolling a sibling, meeting with the head of school again is not required.*

Please contact the admissions department with any questions.

admissions@valleychristian.org
406-549-0482 ext. 206